

INTRODUCED BY: COUNCIL MEMBER(s) Groetke

1                   **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**  
2                   **PRODUCTS AND SERVICES FOR PERSONAL PROPERTY MAILERS 2019,**  
3                   **DEPARTMENT OF THE COUNTY ASSESSOR.**

4                   **WHEREAS**, Pursuant to Ordinance 18-0419 Jefferson County, Missouri and the  
5                   Department of the County Assessor entered into a Contract, known as the Personal  
6                   Property Mailers 2019, with Mid-West Presort Mailing Services; and

7                   **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") recommends  
8                   the renewal of the following bid awards at the same terms and conditions as previously bid,  
9                   as authorized by the original Invitation for Bid awarded by the County, for an additional  
10                  one-year term:

11                  **BID NAME**

12                  Personal Property Mailers 2019

13                  **AWARDED BIDDER**

14                  Mid-West Presort Mailing Services

15                  **ORDINANCE NUMBER**

16                  18-0419

17                  **WHEREAS**, the Department of the County Assessor of Jefferson County,  
18                  Missouri, requested renewal from the awarded bidder, Mid-West Presort Mailing Services  
19                  to renew the contract for the Personal Property Mailers 2019 with the County; and

**FILED**

Page 1 of 5

SEP 16 2019

KEN WALLER  
COUNTY CLERK, JEFFERSON COUNTY, MO

1           **WHEREAS**, the Department of the County Assessor of Jefferson County,  
2 Missouri, finds it is in the best interest of the County to renew the bid award for Personal  
3 Property Mailers 2019 for the term of 10-9-19 to 10-8-20 with Mid-West Presort Mailing  
4 Services with approval of the County Council and County Executive up to **\$16,939.19 per**  
5 **term, for total amount not to exceed \$16,939.19 for the term**, subject to budgetary  
6 limitations.

7           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
8 **AS FOLLOWS:**

9           Section 1.    The County authorizes the renewal of the bid awards for an  
10 additional one-year term as follows:

11                   BID NAME

12                   Personal Property Mailers 2019

13                   TERM

14                   10-9-19 to 10-8-20

15                   Upon approval of the County Council and County Executive

16                   AMOUNT

17                   Up to **\$16,939.19 per term,**

18                   **for total amount not to exceed \$16,939.19 for the term,**

19                   subject to budgetary limitations

20                   AWARDED BIDDER

21                   Mid-West Presort Mailing Services

1           Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
2     County Executive to execute a renewal agreement, attached hereto and incorporated herein  
3     by reference and attached as Exhibit A. The County Executive is further authorized to take  
4     any and all actions necessary to carry out the intent of this Ordinance.

5           Section 3.     Copies of all Invitations for Bid, Requests for Proposals, responses  
6     thereto, and any contracts or agreements shall be maintained by the Department of the  
7     County Clerk consistent with the rules and procedures for the maintenance and retention  
8     of records as promulgated by the Secretary of State.

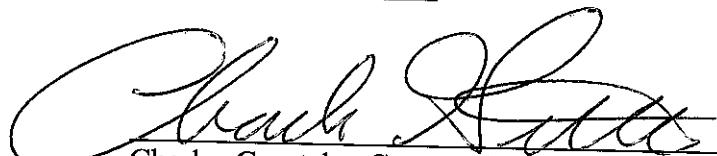
9           Section 4.     This Ordinance shall be in full force and effect from and after its  
10    date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
11    shall not affect the remainder of this Ordinance.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

|                                             |               |
|---------------------------------------------|---------------|
| Council Member District 1, Brian Haskins    | <u>Yes</u>    |
| Council Member District 2, Renee Reuter     | <u>Absent</u> |
| Council Member District 3, Phil Hendrickson | <u>Yes</u>    |
| Council Member District 4, Charles Groeteke | <u>Yes</u>    |
| Council Member District 5, Tracey Perry     | <u>Yes</u>    |
| Council Member District 6, Daniel Stallman  | <u>Yes</u>    |
| Council Member District 7, James Terry      | <u>Yes</u>    |

THE ABOVE BILL ON THIS 4th DAY OF Sept, 2019:

✓ PASSED        FAILED



Charles Groeteke, County Council Chair

Pat Schlette  
Pat Schlette, Council Executive Assistant

THIS BILL WAS  APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 13<sup>th</sup> DAY OF September, 2019.

THIS BILL WAS  VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS  DAY OF , 2019.

Dennis J. Gannon  
Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Ken Waller  
Ken Waller, County Clerk  
BY: Debt Smith

Reading Date: 09-09-2019



# County of Jefferson

State of Missouri

Administration Center  
729 Maple Street • PO Box 100  
Hillsboro, Missouri 63050

ORDINANCE

No. 19-0424

Dennis Gannon  
County Executive

EXHIBIT

A

PENGAD 800-851-6888

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffcoomo.org](http://www.jeffcoomo.org)

Kristy Pedroli  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

MID-WEST PRESORT MAILING SERVICES  
2222 WEST 110<sup>TH</sup> ST  
CLEVELAND OH 44102

August 19, 2019

Attn: Sean Gebbie

Your company was awarded a bid for "PERSONAL PROPERTY MAILERS 2019" for the County of Jefferson, Missouri in October 2018. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

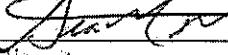
The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from October 9, 2019 through October 8, 2020.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Sean Gebbie - President  
Printed Name of Authorizing Agent

  
Signature

8-27-19

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

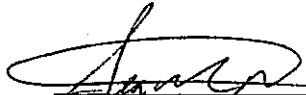
Respectfully,



Vickie S. Pratt  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as \_\_\_\_\_ of this  
\_\_\_\_\_  
day of \_\_\_\_\_ 2019:

Mid-West Precort Mailing Services, Inc.  
Company Name



Signature

Sean Gebbie - President  
Print

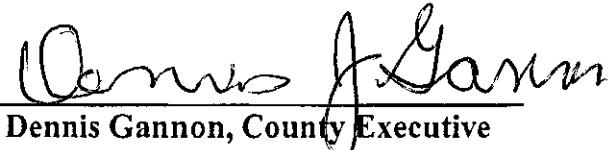
Company Address: \_\_\_\_\_

2222 West 110<sup>th</sup> St.

Cleveland, OH 44102

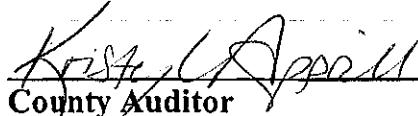
Phone: 216 - 472 - 4952

County of Jefferson, State of Missouri



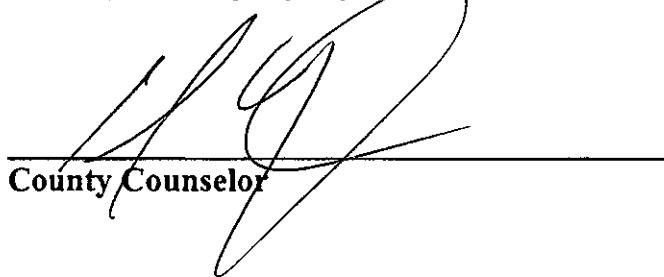
Dennis Gannon, County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.



County Auditor

APPROVED AS TO FORM

  
County Counselor