



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Chuck Banks  
Presiding Commissioner

Edward L. Kemp  
1st District Commissioner

Patrick J. Lamping  
2nd District Commissioner

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### DEPARTMENT OF ADMINISTRATION

Mark C. Abel - Director

Telephone 636-797-6487 Fax 636-797-5067  
Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Barbara Redecker  
Human Resources Manager

797-5071 / Fax 797-5596

Vickie Pratt  
General Services/Contracts & Grants  
Manager

797-5380 / Fax 797-5067

Safelite Fulfillment, Inc.  
Attn: Jon Cardi  
2400 Farmers Drive  
Columbus, OH 43235

February 26, 2008

Mr. Cardi:

The County of Jefferson, Missouri desires to renew the Bid/Contract for “**Windshield, Auto Glass Replacement**”. The original award dated May 1, 2007, contained a clause to renew the bid for one additional one-year term with the written consent of the vendor. The new Contract term is from April 17, 2008 through April 16, 2009.

If you company agrees with the prices, terms, and conditions of you original proposal, please sign and return this letter to the Office of Contracts and Grants. If you cannot agree with the terms and conditions of the original proposal, please list any changes and send to:

Public Works  
Attn: William Koehrer  
725 Maple Street  
Hillsboro, MO 63050

#### AGREEMENT:

Our company agrees to renew our proposal for an additional year from **April 17, 2008 through April 16, 2009** for “**Windshield, Auto Glass Replacement**” with the County of Jefferson, Missouri.

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone Number

Thank you for your service to the County.

Sincerely,

Vickie S. Pratt  
Contracts and Grants Manager