



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Board of Executives

Chuck Banks
Edward L. Kemp
Patrick J. Lamping

DEPARTMENT OF ADMINISTRATIVE SERVICES

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Barbara Redecker
Human Resources Manager
797-5071 / Fax 797-5596

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General Services/Contracts & Grants
Manager
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Microtek Documents Imaging Systems, Inc.
2292 Weldon Parkway
St. Louis MO 63146

February 18, 2009

The County of Jefferson Missouri has awarded *Microtek Documents Imaging Systems, Inc.* the bid for:

DIGITAL PRESERVATION

Purchases will be made as requested.

Ordinance Number: 09-0145

The CONTRACT PURCHASE ORDER is #: **C09DIGITALPRES**
(This PO # must appear on ALL Invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Department of Administration
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